



Economic Research Center

MONITORING REPORT

*On "National Action Plan for the Promotion
of the Open Government for 2016-2018"*

*Assessment prepared on the basis of the implementation status
of paragraphs 2.2, 2.4, 4.2, 5.6 and 6.2*

Acronyms:

CSOs- Civil Society Organizations

NGO- Non-Governmental Organizations

NAP- National Action Plan

OGI- Open Government Initiative

LEC- Local Executive Committee

CEC- Central Executive Committee

Baku December 2018

Introduction

An implementation of commitments under 2.2 (Establishing legal assistance mechanisms on obtaining data, carrying out of specialized trainings and awareness raising activities), 2.4 (developing of mobile versions of government internet websites, creation of social network pages and ensuring their active operations), 4.2 (Creating separate sections on official web resources addressing to the contents and activities of public councils, and updating data on regular basis), 5.6 (Feeding data on government procurements in the web pages of budgetary agencies) and 6.2 (Raising awareness on ethical conducts of municipality servicemen, and strengthening their professionalism) paragraphs of the monitoring report was assessed. Furthermore, 80 local executive committees and 23 central executive committees responsible for the execution of the National Action Plan (NAP) were involved in the monitoring. It should be noted that 10 out of 80 local executive committees were city executive agencies, whereas 56 were regional executive committees and 14 were the executive bodies of Baku and Ganja cities. It is worth mentioning that the evaluators could not assess the level of implementation of the commitments only in one executive body (Khankendi City Executive Authority). The main reason for this was due to the fact that the committee's official website was not functioning (<http://xankendi-ih.gov.az>).

Moreover, an implementation of the commitments on all aspects that fall under "National Action Plan on Promotion of the Open Government Initiative for 2016-2018" was not carried out by any non-governmental organization (NGO) or NGO network to the date of the report preparation (October 15, 2018). However, an assessment of the implementation of commitments on several phases of the NAP as well as conduction of public debates were realized by some NGOs funded only through the Council on State Support to NGOs under the Auspices of the President of the Republic of Azerbaijan. The monitoring team has not revealed any record of involvement of independent NGOs in these assessments and discussions. The only document that addresses to the full execution of commitments within the frames of "National Action Plan on Promotion of the Open Government Initiative for 2016-2018", including envisages the evaluation of implemented activities for 2016 and 2017 years was "Information on the work done for implementation of the "National Action Plan for Promotion of the Open Government for 2016-2018". The document was drafted by the Anti-Corruption Commission of the Republic of Azerbaijan which also acts as a local coordinating agency on NAP.

1. Methodology of the Monitoring Report

The assessment methodology, which outlines the monitoring on execution of 5 specific directions of “National Action Plan on the Promotion of the Open Government Initiative for 2016-2018” includes an overseeing of the websites of local and central executive authorities who act as implementers of the above-mentioned directions. Besides, the report also embraces the conduction of comparative analysis of monitoring conducted by relevant government agencies and local civil society organizations. Therefore, a list of 80 local and 23 central executive authorities was prepared and their websites were studied, and disclosure of data confirming the implementation of the NAP requirements as well as creation of interfaces were monitored. Additionally, meeting OGI standards while publishing data and reports were also reviewed. The following four-step evaluation has been used to assess execution of the commitments:

- Full execution has been recorded;*
- There has been a significant change;*
- There has been no progress, or the situation has worsened.*

2. Evaluation of the performance of obligations under 5 directions of the “National Action Plan on the Promotion of the Open Government Initiative for 2016-2018”.

2.2. Creation of legal assistance mechanisms on receiving information, implementation of specialized trainings and awareness raising activities.

As an implementer of this commitment, the Commissioner for Human Rights (Ombudsman) is recommended. It is aimed to implement the action in 2016-2018 years while the program will come into force. It should be noted that a relevant department with an aim to monitor the implementation of the requirements under “About access to information” law was expected to be established in the Office of the Ombudsman back in the first program on the Open Government Initiative covering 2012-2015 years. The department hasn’t been established to date. The Human Rights Commissioner's website (<http://www.ombudsman.gov.az/az/>) addresses the NAP only in the Annual Reports of the Ombudsman and the same sentence on the creation of the department within the last 6 years are reiterated: "... The Commissioner appealed to the Cabinet of Ministers and the Ministry of Finance to allocate funds for the improvement of the

Ombudsman's structure in order to take measures to strengthen its control over the fulfillment of the Commissioner's obligations under "About access to information" law of the Republic of Azerbaijan".

It was underlined in the report submitted by the Commissioner's Office to the Commission on Combating Corruption of the Republic of Azerbaijan: "Awareness raising events and trainings covering how to respond information enquiries, including effectively ensuring the right on access to information and other relevant topics have been conducted in Baku and in the regions. E-application service has been established to enable citizens to submit their electronic appeals to the Commissioner, and the service has been integrated into the "e-government" portal. At the same time, a number of awareness-raising activities were conducted on interpretation of the legislation of the Republic of Azerbaijan on access to information. Moreover, appropriate instructions and recommendations were given to the relevant authorities on ensuring effective access to information. Besides, a series of awareness-raising activities have been carried out with an aim to explain the legislation of the Republic of Azerbaijan on access to information, and relevant assignments and recommendations have been submitted to relevant agencies regarding the effective provision of the right to information."

It should be noted that during the review of the Ombudsman's website, the monitoring team had observed neither work plan on the NAP nor an annual report. At the same time, the team did not detected any tangible materials (picture, journal, place, time, etc.) about the awareness-raising events and the trainings both in Baku and in the regions.

2.4. Preparation of mobile versions of government websites, creation of pages on social networks and ensuring their active performance

Both local and central executive authorities are responsible for the implementation of this activity. Mobile versions of the websites of local and central executive power have been prepared and activated. It is worth underlining that current state of publishing of reports about the meetings and events held in most of the Local Executive Committees (LEC) involved in the monitoring as well as progress reports on their official websites were disappointing, and in some cases it was dramatically unsatisfactory. While the situation in regard to detailed reports and the frequency of publications in Binagadi, Agstafa, Ismayilli, Gazakh, Gabala, Shamkir, Shaki, Masalli and Nasimi LECs is satisfactory, the remaining ones are not updated for several months. For example, an official website of the Baku City Executive Committee was updated only twice since 2015 until the monitoring period. Ganja City Executive Committee updated its official website in average once in two days till 2nd of July in 2018. It should be mentioned that the

website was not updated from July to mid-August. In general, the websites of 31 LECs were updated latest by June and July.

It should be noted that the search mode available is lacking on the websites of LECs except official websites of Jabrayil, Gobustan, Surakhani, Sabunchu, Pirallahi, Sabail, Khatai, Khazar, Nizami, Narimanov, Yasamal, Binagadi and Nasimi LECs.

There are 32 Local Executive Committees using social networks. It should be noted that the most popular social network among the authorities is Facebook. All LECs have their official pages on the Facebook, and they share most of their information in here. Furthermore, other social networks used by the LEAs are "Instagram", "Youtube" and "Twitter". The following table depicts the LECs that are either active users or relatively active users from the social networks:

| № | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
|--|----------|-----------|----------|-----------|----------|-----------|---------|--------|--------|-----------|-----------|--------|---------|----------|--------|---------|----------|--------|
| Local governance bodies who actively use social networks (several news per week) | Binagadi | İsmayilli | Shirvan | Aghcabadi | Aghstafa | Dashkasan | Aghdam | Fuzuli | Aghsu | Khocavand | Kurdamir | Gazakh | Masallı | Gobustan | Samukh | Shamkir | Sabunchu | Khazar |
| Local governance bodies using social networks in medium activity (several news per month) | Shabran | Ucar | Beylagan | Cabrail | Khocalı | Siyazan | Yasamal | Nizami | Nasimi | Pirallahi | Surakhani | Sabail | Khetai | Sumgayit | | | | |

The 2017 report of the Commission on Combating Corruption says: “Implementation of this paragraph was executed by 86% of public authorities. The Commission notes that as well as conducting events government agencies should always focus on awareness-raising activities on social networks.” Unfortunately, percentages in the monitoring results do not match with the government agency's report. In particular, there is a lot of work to be done in matters such as data quality and frequency of publications.

As for central executive authorities, mobile versions of their web pages have been prepared and put into operation. Compared to previous years, there is some progress in the placement of news on activities carried out on the websites of central executive bodies involved in the monitoring. Most central executive authorities have placed legislative basis of the activity directions on their website and took important steps in explaining them. One of the main issues that draw attention on the websites of these authorities is systemless and mixed placement of news and information. More affordable form of sections and subdivisions placement was found on the pages of Ministries of Taxes and Justice. State agencies placed their social network links on the home page of their websites.

It should be noted that the most popular social network among central executive authorities is "Facebook". The central executive authorities involved in monitoring often share most of their posts here. Other social networks used by these agencies are "Instagram", "Youtube" and "Twitter".

4.2.1 Organization, strengthening and sustainability of activities of public council

This direction implies the creation of new public councils and the continuity of their activities. The monitoring has revealed that the activities related to the establishment of public councils are barely implemented. There is a public council only in 3 of the LECs involved in the monitoring: Binagadi, Garadagh and Shaki. Unfortunately, the activities of these public councils have not been wide-ranging. The most active among them is the Public Council established under the executive power of Binagadi district. The council has 15 members and it has held meetings on various issues since its inception. The last meeting of this kind was recorded on August 5, 2018. The Public Council under the Garadagh Region Executive Power has held only one meeting. This meeting was conducted in order to hold election of the chairman, deputy chairman and secretary of the public council.

No public councils were established in cooperation with the local civil society in the 77 LECs of the Republic of Azerbaijan. It is also important to note only the Public Council of the Garadagh District Executive Power among the Public Councils operating with LECs was

established in 2017 while the new NAP was in effect that, and the creation of others coincided with the period before 2016.

During the monitoring period there has been no significant change in the activities related to the establishment of public council, under the Central Executive Power bodies operating in Azerbaijan. Only 7 of the central executive bodies involved in monitoring have operating public councils. Information on selected members of public councils under the State Migration Service, the Ministry of Youth and Sports, the State Committee for Family, Women and Children Affairs, the Ministry of Ecology and Natural Resources, the Ministry of Justice, the Ministry of Labor and Social Protection of Population and the State Agency for Citizen Service and Social Innovations are placed on web pages. 6 of these Councils were created before and during the previous MFP period. Although the Ministry of Energy has initiated a public council, this has not been implemented. According to the information on the Ministry's official website, the establishment of the council was postponed indefinitely as it did not receive sufficient appeals from the CSOs.

4.2.2 Creation of separate sections and regular update of information on official web resources related to the structure and activities of public councils.

The sections named as "Public Council" were created on the Internet resources of the 17 LEC bodies involved in the monitoring. However, two out of these agencies (Binagadi, Garadagh) a relatively systematic work addressing to the establishment and functioning of public councils was conducted. More specifically, the sub-sections on "Council members", "Announcements", "Normative legal framework" and "Events" under "Public Council" section have been opened on the websites of these executive authorities.

Furthermore, two other LECs (Sheki, Sabunchu) that created the "Public Council" section on their official websites did not make the section on the main page. It requires to use the search engine to find the corresponding section. In the "Public Council" section created by 9 out of 17 LEC bodies are placed regulations on the organization of elections to the Public Council under the Executive Authority, announcements and legislative basis for the establishment of public councils. There is no information on the formation of public councils in the publications provided by the LEC bodies. There is no corresponding information in the relevant section of the 4 executive power bodies of Nasimi, Agdash, Hajigabul and Zagatala regions, which created a public council section on their Internet pages. This section is empty on the Nesimi LEC's website. The official website of the Zagatala LEC has published document on "Exemplary Regulations of the Local Authorities on Appeal Councils", whereas the Agdash and Hajigabul

LECs have shared Administrative Offences Code and the “Public Participation Law” of the Republic of Azerbaijan.

A special section called “Public Council” has been established on the official websites of four out of 7 CEC institutions that created a public council (Ministry of Youth and Sports, State Committee on Family, Women and Children Affairs, Ministry of Ecology and Natural Resources, Ministry of Justice) Information about the actions of other institutions was rarely found.

According to the results of the monitoring, despite the fact that no progress in this part of the NAP is recorded, the 2017 report of the Anti-Corruption Commission states: “During the reporting period, public authorities have established separate sections and regular updates of the official websites on the composition and activities of public councils and relevant measures will be taken in this regard in 2018. The Commission notes that the state bodies should regularly update information on the activities of public councils on their respective official websites”.

5.6 Publication of information on web pages about state procurements by budgetary organizations

There was only one single LEC body that has published information about the state procurement on its website: Baku Executive Power of Nizami district (<http://www.nizami-ih.gov.az/page/99.html>). Nizami District Executive Authority has created the "Procurements" section on its website. This section contains announcements on tenders relating to activities addressing 4 different directions. The latest announcement was published on May 5, 2018. It should be noted that the announcements were covering areas such as objectives of the tenders, tender application form (list of required documents), terms of the tender, funds required for participation in tender, information of responsible persons for tenders and other necessary information.

During the monitoring it was revealed that in spite of the fact that the LEC bodies did not publish state procurement data on their websites, some of them have posted advertisements on state procurement at tender.gov.az that was established by the State Service for Antimonopoly Policy and Consumer Rights Protection under the Ministry of Economy of the Republic of Azerbaijan.

The monitoring has recorded eight CECs, who posted information on their website on public procurement: State Statistical Committee, Ministry of Agriculture, Ministry of Education, State Customs Committee, Ministry of Ecology and Natural Resources, Ministry of Justice, Ministry of Economy and Ministry of Transport, Communication and High Technologies. The

State Statistical Committee, the State Customs Committee, and the Ministry of Transport, Communication and High Technologies created a systematic procurement section. Information is insufficient and distorted, and opacity is less. For example, the State Customs Committee's website has posted the latest information on procurement in 2017. Information is insufficient and distorted, and there is little operativeness. For example, the State Customs Committee's website has posted the latest information on procurement in 2017.

The monitoring team has found out that the results of its analysis do not match with the following paragraph stated within the 2017 report of the Commission on Combating Corruption: “Throughout the reporting period, budgetary organizations have posted information on state procurement on www.tender.gov.az based on centralized demands” .

6.2 Raising awareness on ethical conduct rules and enhancing professionalism of municipality servicemen

The activities in this direction is covering three sub-sections. The article 6.2 of the NAP outlines trainings on ethical conduct rules, increasing legal knowledge and professional skills, including preparation of descriptive information and the guidelines, and its publication on internet resources, raising awareness among public about it. Moreover, it also addresses preparing and adopting ethical behavioral rules of municipality members. The recommended organizations in this direction are national associations of municipalities and municipalities, whereas the Ministry of Justice and the Parliament are regarded as executive bodies. It should be noted that the implementation of the activities under this category has almost been completed. Two separate normative legal acts were drafted and adopted for the municipality members and its employees: <http://www.e-qanun.az/framework/30145> and <http://www.e-qanun.gov.az/framework/35837> .

In order to raise awareness among candidates who wished to take part in the competition for municipal servicemen in 2017, the publication on the topic of "Transparency in admission to the municipality service " was prepared and posted on official website of the Ministry of Justice: <http://justice.gov.az/prints.php?view=municipal&id=2>.

According to the Municipality Coordination Center, the Justice Academy and the Municipality Coordination Center have organized a training course for 618 municipal members and their staff in 2017. It should be noted that the Justice Academy has conducted trainings for municipality members and its servicemen on the topic of "Enhancing the role of local self-governance by following the rules of ethical conduct by municipality members and servicemen" with an aim to increase the level of knowledge and professional skills of municipality servicemen in the field of ethical behavior. Furthermore, the law on «Ethical conduct rules of

municipality servicemen» and «Ethical conduct rules of municipality members» was posted on the official website of the Ministry of Justice in order to raise awareness among public. Besides, the second edition of the "Normative acts of municipalities bulletin» was dedicated to the ethical behavior issues.

However, due to the absence of internet resources of majority municipalities, the problems in relation to the procedures on admission to the municipal service, the composition of the competition commissions, open vacancies, the results of the admission and other information are still remaining on the official websites of municipalities. .

3. Outcomes

Monitoring has revealed that the situation with the access, disclosure, gathering information and public participation in the Republic of Azerbaijan has not changed, but rather deteriorated. An absence of implementation of these issues set forth in the first Open Government Program covering 2012-2015 years has led to the creation of the second program for 2016-2018 years. Although less than two months have been left till the termination of the second NAP, the Human Rights Commissioner that is required to comply with the requirements of the law on Access to Information did not accomplish those functions properly. The creation of the department that will carry out these functions has not been implemented yet. Although there is information on trainings conducted for employees responsible on handling data in the annual reports of the Ombudsman as well as the reports of the Commission on Combating Corruption, the facts to confirm these requirements are missing. The questions such as "If relevant department has not been established yet, then which employees were trained" are still remaining unanswered.

The same dilemma is being observed in regard to the Public Councils as well. The monitoring group considers that one of the main factors slowing down the establishment of public councils under the CECs is non-compliance with the requirement outlined in the 1.1.3 paragraph of the Decree of the President of the Republic of Azerbaijan on the application of the Law No. 816-IVQ dating back to 22 November 2013 on "Public Participation". In that paragraph, the President assigned the Cabinet of Ministers of the Republic of Azerbaijan "to prepare and submit the proposals on monitoring mechanisms over the activities of central executive authorities to the President of the Republic of Azerbaijan" within a period of three months. Despite the fact that almost five years has been passed, the requirements of the decree have not been implemented yet.

Another reason for the failure of the CEC bodies to establish Public Councils other than 2 NAPs on the Open Government Initiative is the lack of a specific deadline for establishing Public Councils in normative legal acts.

It is also important to adopt a law that defines administrative liabilities for violation of the Law "On Public Participation" of the Republic of Azerbaijan. Although this requirement is set out in relevant decree, however, it has not been realized yet.

Unfortunately, the results of conducted monitoring and observations have confirmed that the councils are formed through certain instructions rather than elections. There are also objective reasons for this. Starting from 2014, the government has launched crack down policies against independents CSOs. Currently, there are a handful of independent CSOs operating in the country. Instead, quasi governmental NGOs have replaced them. Thus, this has limited the chance of forming public councils by elections. Another reason that prevents the creation of public councils in the CEC and LEA bodies is that the government is not interested in the creation of the most progressive form of public participation, and that the legislation power is supporting executive committees in this issue (the initiative to create public councils should come from central and local executive structures). It does not make sense to include a paragraph on the ethical behavior of municipal servicemen and members under the title "Ensuring transparency in the admission to the municipal service" outlined in the second NAP. The main reason for this is that currently there are more than 90% of municipalities operating in Azerbaijan, and they have very limited capacity to pay salaries (it could be average salary in best scenario) to municipality servicemen and members on a permanent basis. Therefore, the development of ethical conduct rules for municipality members and employees, and regulation of the recruitment process through special mechanisms could less likely lead to any transparency in this area. It is worth highlighting that incorporation of such paragraphs into the NAP on the Open Government Initiative is carried out solely with an aim to artificially increasing the number of activities and raise the level implementation unjustifiably.

4. Proposals

1. To establish a necessary department in the Office of the Commissioner for Human Rights (Ombudsman) with an aim to monitor the implementation of the requirements of the "Access to Information" Law of the Republic of Azerbaijan, approval the number of its employee positions. The necessary funding requirements should be met by the Ministry of Finance;
2. To develop specific legal assistance mechanisms on access to information in the Office of the Commissioner for Human Rights (Ombudsman), and to make available these to the public;

- 3.** To ensure the implementation of following measures in order to accelerate the creation public councils under the central and local executive bodies:
 - 3.1.** To approve the list of central executive bodies where public councils will be established;
 - 3.2.** To assign deadlines for the establishment of public councils under the central and local executive power bodies;
 - 3.3.** To adopt a law that sets out administrative liabilities on violation of the requirements of the Law on "Public Participation" of the Republic of Azerbaijan.
- 4.** To establish relevant menu sections on the official websites of relevant central and local executive bodies, and ensure their regular update with an aim to create an enabling environment for the development of public councils and championing transparency and sustainability over their operations;
- 5.** To ensure implementation of the followings with the purpose of strengthening transparency over state procurement:
 - 5.1.** To publish announcements and information on tenders on www.tender.az site as well as on the official websites of central and local executive bodies;
 - 5.2.** To enable civil society representatives to participate in tenders for public control purposes;
 - 5.3.** To adopt special standards on reports of government agencies, and increase detailed financial data in these reports.

Appendix 1

**Assessment of Articles on 2.4, 4.2.1 and 5.6
of National Action Plan for the promotion
of the Open Government in 2016-2018
Detailed Monitoring Schedule
on 80 Local Executive Authorities**

| | Local Executive Committee | 2.4.Developing mobil versions of government bodies' websites, creation of social media pages and ensuring their active work (Prepared mobil versions and information about happened conferences) | 4.2.1.Organiz ation, strengthening and sustainability of activities of public councils (Newly created public councils, information about their activities) | 4.2.2. Creation of separate sections and regular update of information on official web resources related to the structure and activities of public councils. (Activities of electronic sections in internet resources and amount of placed information) | 5.6. Publicatio n of informatio n on web pages about state procureme nts by budgetary organizati ons. (Statement about informatio n on procureme nts) Executive bodies: Central and local executive bodies, Ministry of Economy, related budgetary organizati ons | Notes |
|---|---------------------------|--|--|--|---|---|
| 1 | Baku | Yes | No | No | No | Lack of information regarding electronic services in official website of the Baku City Executive Committee. Interval of |

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| | | | | | | updates of website: There has been only 2 news uploaded to the page since 2015. Both information has uploaded in August of 2018. |
| 2 | Ganja | Yes | No | No | No | Lack of information about electronic services in the web site of Ganja City Executive Committee. Interval of updates of web site: One news in every two days has been given on average until the second of July 2018. From that time until now (16.08.2018) there is no updated information. |
| 3 | Sumgayit | There are in Facebook and Instagram. The last post was in July. | No | No | No | Lack of information about electronic services in the web site of Sumgayit City Executive Committee. Interval of updates of web site: 6-7 news has been given every month on average until the 20th of July 2018. From that time until now (16.08.2018) there is no updated information. |
| 4 | Lankaran | Yes | No | No | No | Lack of information about electronic services in the web site of Lankaran City Executive Committee. Interval of updates of web site: 5-6 news are posted every month on average |

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|---|-------------|-----|---|---|----|--|
| 5 | Shaki | Yes | http://sheki-ih.gov.az/page/58.html Establishment of public councils and information about its members can be found here | No special section has been created on the web site about it. There is only one information about establishment of the council. | No | http://sheki-ih.gov.az/page/29.html Interval of updates of web site: 20 news are posted a month on average. |
| 6 | Yevlakh | Yes | No | No | No | Lack of information about electronic services in the web site of Yevlakh City Executive Committee. Interval of updates of web site: 6-7 news has been uploaded per month on average until 30th of July 2018. From that time until now (16.08.2018) there is no updated information. |
| 7 | Mingachevir | Yes | No | No | No | Lack of information about electronic services in the web site of Mingachevir City Executive Committee. Interval of updates of web site: 4-5 information has been given per month on average until 12th of July 2018. From that time until now (16.08.2018) there is no updated information. |

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| 8 | Shirvan | There are Facebook and YouTube accounts. Active work in Facebook. | http://shirvan-ih.gov.az/page/65.html Special sub headline has been created in the website of City Executive Committee for Public council, but regulations regarding creation of Public Council has been given here. | No | No | http://shirvan-ih.gov.az/page/29.html Interval of updates of web site: 15-20 news is given per month on average |
| 9 | Naftalan | No | No | No | No | Electronic services: http://naftalan-ih.gov.az/page/29.html Interval of updates in the website:sometimes 10-12 |

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| | | | | | | news, in some other months 3-4 information is given. |
| 10 | Khankendi | DOESN'T WORK | | | | |
| 11 | Absheron | Yes | No | No | No | Electronic services: There is no Interval of updates in the website: 10-12 information is posted per month on average |
| 12 | Aghjabadi | There are Facebook and Instagram accounts. Posts are active | No | No | No | Electronic services: there is not Interval of updates in the website: 8-10 news is posted per month on average. |
| 13 | Aghdam | There is Facebook account. Posts are relatively active. | No | No | No | Electronic services: There is not. Interval of updates in the website: The last information has been given in 23.07.2018. In previous months interval of updates in the website was equal to 4-5 news on average per month |
| 14 | Aghdash | No | No | http://www.agdash-ih.gov.az/page/52.html Although subsection for public | No | Electronic services: There is not. Interval of updates in the website: The last information has been given in 29.07.2018. In previous months the interval of updates in the website was 4-5 news on average per month. |

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| | | | | council has been created in the website, unrelated information has been uploaded to the section. | | |
| 15 | Aghstafa | There are Facebook, Twitter, YouTube and Instagram accounts and each of them is active. | No | No | No | Electronic services: Application forms have been prepared and put it in the website. Interval of updates in the website: We can say that 1 or 2 information are posted to website every day. |

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|----|------|---|----|----|----|--|
| 16 | Agsu | There are Facebook, YouTube, Instagram and Twitter accounts and each of them post actively. | No | No | No | Electronic services: There is not Interval of updates in the website: 4-5 news has been posted per month on average until 23.07.2018. |
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| 17 | Astara | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been posted in 30.07.2018. (17.08.2018) In previous months the interval of updates in the website was 4-5 news on average per month |
| 18 | Balakan | Yes | No | No | No | Electronic services: There is not Interval of updates in the website: nearly 10 news is given per month on average |
| 19 | Baylagan | There are Facebook, YouTube and Instagram accounts and each of them post relatively active | No | No | No | Electronic services: There is no. Interval of updates in the website: 6 news are posted per month on average |
| 20 | Barda | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 9 news is given per month on average. |

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| 21 | Bilasuvar | Yes | No | No | No | http://www.e-gov.az/az/services/topic/44 Service for citizens to submit their electronic appeal. This service has reflected in e-gov.az Interval of updates in the website: 10 news is given per month on average |
| 22 | Jabayil | There is Facebook account and they post 3-4 times in a month | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 28.07.2018. (17.08.2018) In previous months the interval of updates in the website was 4-5 news on average per month |
| 23 | Jalilabad | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 13 .07.2018. (17.08.2018) In previous months the interval of updates in the website was 4-5 news on average per month |

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|----|-----------|---|----|----|----|---|
| 24 | Dashkasan | There is Facebook account and they actively post. | No | No | No | http://dashkesen-ih.gov.az/page/29.html By using this website you can utilize 76 different electronic services. Interval of updates in the website: 11-12 news is given per month on average. |
| 25 | Fuzuli | There is Facebook account and they actively post. | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 14 .07.2018. (17.08.2018) In previous months the interval of updates in the website was 3-4 news on average per month |
| 26 | Gadabay | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 30 .07.2018. (17.08.2018) In previous months the interval of updates in the website was 4-5 news on average per month |
| 27 | Goranboy | Yes | No | No | No | Electronic services: There is no. |

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| | | | | | | Interval of updates in the website: The last information has been posted in 12 .07.2018. (17.08.2018) In previous months the interval of updates in the website was 3-4 news on average per month |
| 28 | Goychay | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 01 .08.2018. (17.08.2018) In previous months the interval of updates in the website was 4-5 news on average per month |
| 29 | Goygol | Yes | No | No | No | http://dxr.az/xidmetler/struktur/97D0CB12-5A60-C311-BF0D-6C3BE51E53F8 By using this website you can utilize 76 different electronic services. Interval of updates in the website: The last information has been given in 21 .07.2018. In previous months the interval of updates in the website was 4-5 news on |

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| | | | | | | average per month |
| 30 | Hajigabul | Yes | No | http://haciqabul-ih.gov.az/page/83.html The section called “Public Council” has been created but the section contains different topics inside. | No | Electronic services: http://haciqabul-ih.gov.az/page/29.html Interval of updates in the website: 3 news is given per month on average |
| 31 | Khachmaz | Yes | No | No | No | Electronic services: There is no Interval of updates in the website: The last information has been given in 26 .07.2018. (20.08.2018) In previous months the interval of updates in the website was |

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| | | | | | | 10 news on average per month |
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| 32 | Khizi | Yes | No | No | No | <p>Electronic services: http://www.khizi-ih.gov.az/page/29.html</p> <p>Although the page contains overall information about electronic services, these services are not active in the website.</p> <p>Interval of updates in the website: The last information has been given in 12 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 1-2 news on average per month</p> |
| 33 | Khojavend | There is Facebook ,Instagram and YouTube accounts and they actively post | http://www.xocavend-ih.gov.az/page/109.html | No | No | <p>Electronic services: http://www.xocavend-ih.gov.az/page/29.html</p> <p>The website contains links for government service portal for 13 different kinds of services. Each of the services has their own link.</p> <p>Interval of updates in the website: 10-11 news is</p> |

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| | | | Executive Power has been placed inside the section for establishment of Public Council and establishment of announcement and election commission. But there is nothing about the process of the establishment of Public council. | | | given per month on average |
| 34 | Khojaly | There are Facebook , Instagram, Twitter and YouTube accounts. They post | No | No | No | Electronic services: There is no. Interval of updates in the website: 2 news is given per month on average. |

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| | | very rarely. | | | | |
| 35 | Imishli | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 3 news is given per month on average. |
| 36 | Ismayilli | There are Facebook, Instagram, YouTube and Twitter. They post intensively. | http://ismayil.li-ih.gov.az/pag/e/92.html There is a “Public council” section in the website. The order of executive of Region Executive Power has been placed inside the section for establishment of Public Council and establishment of announcement and election commission. But there is | No | No | Electronic services: There is no. Interval of updates in the website: News is posted every day throughout the month |

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| | | | nothing about the process of the establishment of Public council. | | | |
| 37 | Kalbajar | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 13 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 1-2 news on average per month |
| 38 | Kurdamir | There are Facebook , Instagram, Twitter and YouTube account and they post intensively. | No | No | No | Electronic services: There is no. Interval of updates in the website: 14-15 news is given per month on average. |

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| 39 | Qakh | Yes | No | No | No | <p>Electronic services: There is no.</p> <p>Interval of updates in the website: The last information has been given in 30 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 5 news on average per month</p> |
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| 40 | Qazakh | There is Facebook account. They post continuously | No | No | No | Electronic services: There is not Interval of updates in the website: News is posted every day throughout the month |
| 41 | Gabala | Yes | http://qebele-ih.gov.az/page/111.html There is a “Public council” section in the website. The order of executive of Region Executive Power has been placed inside the section for establishment of Public Council and establishment of announcement and election commission. But there is nothing about the process of the establishment of Public council. | No | No | http://qebele-ih.gov.az/page/29.html The list of 16 kinds of services has been given in the website. Interval of updates in the website: News is posted every day throughout the month |
| 42 | Gobustan | There are Facebook, YouTube, Instagram and Twitter accounts and they post continuously. | No | No | No | Electronic services: There is no. Interval of updates in the website: 5-6 news is given per month on average. |
| 43 | Guba | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 5-6 news is given per month on average. |

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| 44 | Gusar | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 4 news is given per month on average. |
| 45 | Gubadli | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 31 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 2 news on average per month |
| 46 | Lachin | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 12 news is given per month on average. |
| 47 | Lerik | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 6 news is given per month on average. |
| 48 | Masalli | There are Facebook, Twitter, Instagram | No | No | No | Electronic services: There is no. Interval of updates in the website: 20 news |

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| | | and YouTube account and they post intensively. | | | | is given per month on average. |
| 49 | Neftchala | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 13 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 4-5 news on average per month |
| 50 | Oghuz | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 2-3 news is given per month on average. |
| 51 | Saatli | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 12 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 3-4 news on average per month |

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| 52 | Sabirabad | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 12-13 news is given per month on average. |
| 53 | Salyan | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 8-9 news is given per month on average. |
| 54 | Samukh | There is Facebook account. They post continuously. | No | No | No | Electronic services: There is no. Interval of updates in the website: 20-21 news is given per month on average. |
| 55 | Siyazan | There are Facebook and YouTube accounts. They don't post consecutive. They post so less. | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 20 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 3-4 news on average per month. |

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| 56 | Shabran | There is a Facebook account. They don't post consecutive. They post so less. | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 25 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 2-3 news on average per month |
| 57 | Shamakhi | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 28 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 6-7 news on average per month |
| 58 | Shamkir | There is a Facebook account. They post intensively. | No | No | No | http://shamkir-ih.gov.az/page/29.html Access to Government service portal has been put. Interval of updates in the website: 22-23 |

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| | | | | | | news is given per month on average |
| 59 | Shusha | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 23 .07.2018. (20.08.2018) In previous months the interval of updates in the website was 4-5 news on average per month |
| 60 | Tartar | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 18-19 news is given per month on average. |
| 61 | Tovuz | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 7-8 news is given per month on average. |
| 62 | Ucar | There are Facebook, Instagram, Twitter and YouTube accounts. Post are relatively | No | No | No | Electronic services: There is no. Interval of updates in the website: 8-9 news is given per month on average. |

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| | | intensive. | | | | |
| 63 | Yardimli | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 5 news is given per month on average. |

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| 64 | Zagatala | Yes | “Public Council” section has been created but this section contains regulations about appeal committee. http://www.zaqatala-ih.gov.az/page/50.html | No | No | Electronic services: There is no. Interval of updates in the website: The last information has been given in 27.07.2018. (24.08.2018)) In previous months the interval of updates in the website was 7-8 news on average per month |
| 65 | Zangilan | Yes | No | No | No | Electronic services: There is not Interval of |

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| | | | | | | updates in the website: The last information has been given in 24 .07.2018. (24.08.2018) In previous months the interval of updates in the website was 4-5 news on average per month |
| 66 | Zardab | Yes | No | No | No | Electronic services: There is no. Interval of updates in the website: 5-6 news is given per month on average. |
| 67 | Binagadi | There are Facebook, Instagram, Twitter and YouTube. | http://www.binegedi-ih.gov.az/page/144.html | http://www.binegedi-ih.gov.az/page/144.html Public Council has | No | Electronic services: Although there is e-search section in |

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| | | They post intensively and they post continuously more. | | been created. There is information about creation of the Council, regulations about council and all meetings which have been held by council. Council has held 7 meetings until today. The last one was held in 05.08.2018. | | the website, the section was not active during monitoring. "Electronic services" section contains application forms, lists of housing records. Interval of updates in the website: The information is placed regularly to the website. |
| 68 | Garadagh | Yes | Yes http://qaradagh.gov.az/page/75.html | Public council section has been created in the website. "Council's members"(it is empty), announcements, normative | No | Electronic services: The link for accessing to government portal has been put in the website. Interval of updates in the website: 15 news is |

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| | | | | <p>legal framework and protocols sub-sections have been added. There is only information about one meeting of the Public Council. That meeting was about choosing chairman and deputy chairman of the Public Council.</p> | | <p>given per month on average.</p> |
| 69 | Yasamal | <p>There are Facebook and YouTube accounts and amount of posts is not enough.</p> | <p>Public council section has been created in the website. Although announcement and regulations about creation of Public council has been posted, there is no information about creation of council and other things.</p> | No | No | <p>Electronic services: Electronic application for admission to head of executive authorities, information about</p> |

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| | | | | | | services and application forms has been placed in e-government section in the website. Interval of updates in the website: 17 news is given per month on average. |
| 70 | Nizami | There are Facebook, YouTube and Instagram accounts and the amount of the posts is relatively intensive. | Public council section has been created in the website. Regulations about creation of Public council has been posted, but there is no information about creation of council and other things. | No | http://www.nizami.gov.az/page/99.html Procurement section has been created in the website. This section contains announcements on tenders | Electronic services: Electronic application for admission to head of executive authorities has been placed in e-government section in the website. Interval of updates in the website: 11 news is given per |

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| | | | | | relating to activities addressing 4 different directions . | month on average. |
| 71 | Narimanov | There is | Public council section has been created in the website. Announcements about creation of Public council has been posted, but there is no information about creation of council and other things. | No | No | Electronic services: Information about the services provided by executive power has been placed in the website. Interval of updates in the website: 7 news is given per month on average. |

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| 72 | Nasimi | There are Facebook, Twitter, YouTube and Instagram accounts. The amount of posts is relatively intensive. | http://nasimi-ih.gov.az/page/196.html Public Council section has been created in the website. There is no information inside the section. | No | No | Electronic services: Access to e-government portal has been placed in the website. Additionally, information about services provided by executive power has been placed. Interval of updates in the website: 21 news is given per month on average |
| 73 | Pirallahi | There are Facebook, Instagram, Twitter and YouTube accounts. The amount of posts is not enough. | No | No | No | Electronic services: Access to government services portal has been placed in the website. Information about services provided by executive power has been placed. Interval of updates in the website: 12 news is given |

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| | | | | | | per month on average |
| 74 | Sabunchu | There are Facebook, YouTube, Instagram and Twitter accounts. The amount of posts are intensive. | http://sabunchu-ih.gov.az/page/105.html Although Public council section has not been created, you can see this section by searching for it in the website. But regulations about creation of Public council has been reflected here. | No | No | Electronic services: Access to e-government portal has been placed in the website. Additionally, information about services provided by executive power has been placed. Interval of updates in the website: 14 news is given per month on average |
| 75 | Surakhani | There are Facebook, Twitter, YouTube and Instagram accounts. The amount of posts is intensive. | No | No | No | Electronic services: There is not Interval of updates in the website: The last information has been given in 21 .07.2018. (28.08.2018) |

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| | | | | | | In previous months the interval of updates in the website was 9 news on average per month |
| 76 | Sabail | There are Facebook, YouTube and Instagram accounts. There is no new post since may. | No | No | No | Electronic services: Access to portals has been placed. Electron application (for admission) has been created. Interval of updates in the website: 6-7 news is given per month on average |
| 77 | Khatai | There are Facebook, YouTube, Instagram and Twitter accounts. The amount of posts is weak. | No | No | No | Electronic services: Access to portals has been placed. Electron application (for admission) has been created. Interval of updates in the |

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| | | | | | | website: new information is given every day |
| 78 | Khazar | There are Facebook and YouTube accounts. The amount of post is intensive. | http://xazar-ih.gov.az/page/111.html Public council section has been created in the website. Regulations about creation of Public council has been posted, but there is no information about creation of council and other things. | No | No | Electronic services: Access to portals has been placed. Electron application (for admission) and information about provided services have been created. Interval of updates in the website: : 7-8 news is given per month on average |
| 79 | Kapaz | Yes | No | No | No | Electronic services: There is no information about electronic services in the website of executive power. interval of updates in the |

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| | | | | | | <p>website: 1 news has been given in every 2 days on average until the second of July 2018. From that time until now (16.08.2018) There has been no new information.</p> |
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| 80 | Nizami (Ganja) | Yes | No | No | No | <p>Electronic services: There is no information about electronic services in the website of executive power. interval of updates in the website: 1 news has been given in every 2 days on average until the second of July 2018. From that time until now (16.08.2018) There has been no new information.</p> |
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Appendix 2

**Assessment of Articles on 2.4, 4.2.1 and 5.6 of National
Action Plan for the promotion of the Open Government in
2016-2018. Detailed Monitoring Schedule
on Central Executive Authorities**

| | Name of Central Executive Committee | 2.4.Developing mobil versions of government organizations’ websites, creation of social media pages and ensuring their active work (Prepared mobil versions and information about happened conferences) | 4.2.1.Organization, strengthening and sustainability of activities of public councils | 4.2.2. Creation of separate sections and regular update of informatio n on official web resources related to the structure and activities of public councils. | 5.6.P ublic ation of infor mati on on web page s abou t state proc urem ents by budg etary orga nizat ions. | Notes |
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| 1 | State Service for Mobilization and Conscription of the Republic of Azerbaijan | There are Twitter, YouTube and Facebook accounts. All three post actively. | No | No | No | There are 5 types of electronic services. |

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| 2 | State Migration Service | There are Twitter, Facebook and YouTube accounts. All three post actively. | https://www.migration.gov.az/search?data=ictimai+%C5%9Fura | https://www.migration.gov.az/press/news_content/12498 | No | There are 12 types of electronic services. http://az.e.migration.gov.az/ |
| 3 | State Statistical Committee | There are YouTube, Twitter and Facebook accounts. All three post actively. | No | There is not | https://www.stat.gov.az/menu/2/procurementSystematicallyplaced | There are 5 types of electronic services. https://www.stat.gov.az/menu/4/ |
| 4 | Ministry of Finance | There are Twitter and Facebook accounts. | No | No | No | There are 4 types of electronic services. http://www.maliyye.gov.az/node/1410 |

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| 5 | State Property Issues Committee | There are Twitter, Facebook and YouTube accounts. | No | No | No | There are 39 types of electronic services. https://www.emdk.gov.az/ |
| 6 | Ministry of Youth and Sports | There are Twitter, Facebook and YouTube accounts. The last post belong to May. | Public Council established in 1994. | http://www.mys.gov.az/gnclr-siyasti/ictimai-sura | No | There are 5 types of electronic services. https://ex.mys.gov.az/ |
| 7 | Ministry of Foreign Affairs | There are Facebook, YouTube, Instagram, Twitter and Flickr accounts. All of them are active. | No | No | No | There are 3 types of electronic services. http://www.mfa.gov.az/content/916 |
| 8 | Ministry of Agriculture | There are Facebook, Twitter and YouTube accounts. They don't post actively. | No | No | http://www.agro.gov.az/95-tender-traka-dvt.html | http://e-xidmet.agro.gov.az/ |

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| 9 | Ministry of Education | There are Facebook, YouTube, Instagram and twitter accounts. They post actively. | No | no | https://edu.gov.az/az/search/sat%C4%B1nalmalar There are announcements and information | www.mektebeqebul.edu.az Electronic documents for admission to schools |
| 10 | Ministry of Emergency Situations | There are Facebook and YouTube accounts. The amount of posts is weak. | No | No | No | There are 2 types of electronic services. https://efhn.gov.az/ |
| 11 | State Committee for Family, Women and Children Affairs | There are Twitter, YouTube and Facebook accounts. All three post actively. | http://scfwca.gov.az/page/ictimai-shura | There is Public council section in the website. Members' names have been placed there. There is | No | http://scfwca.gov.az/appeal/intercountry-adoption There are 2 types of electronic services. |

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| | | | | not enough information about their activities. http://scfwca.gov.az/page/ictimai-shura | | |
| 12 | Customs Committee | There are Facebook, Twitter and YouTube accounts. All three post actively. | No | No | http://customs.gov.az/az/faydali/Sat%C4%B1nmal ar/T%C9%99klifl%C9%99r%20sorgusu/Yoxdur A systematic section has been created on the page. But the last news has been posted in 2017 may. | http://customs.gov.az/az/e-xidmetler/ |
| 13 | The Ministry of | There is Facebook account and they post actively. | http://eco.gov.az/az/1061- | http://eco.gov.az/az/xeberle | http://eco.gov.az/az/1118-teklifler- | http://eco.gov.az/az/688-elektron-xidmetler |

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| | Environment and Natural Resources | | ekologiya-ve-tebii-servetler-nazirliyi-yaninda-ictimai-sura Council created, there is detailed information about the members. | r/ictimai-suranim-novbeti-iclasikecirilib-8506 There is special Public Council section on the website, there are information about council's meetings. | sorgusu-usulu-ile-kecirilecek-satinalmalar-barede-bildiris Although a special section for procurements has not been created in the website, there is information about announcements and information. | There are 21 types of electronic services. |
| 14 | Ministry of Justice | There are Twitter, Facebook and YouTube accounts. | http://www.justice.gov.az/?view=ictimai&id=3 The council has been created, there are detailed information about the members. | http://www.justice.gov.az/index.php?view=posts&id=1219 There is information about committee's meetings. The last meeting was held | http://www.justice.gov.az/index.php?view=posts&id=203 There are announcements and information but these are unsystematic and previous years' information. | There are 27 types of electronic services. http://www.justice.gov.az/?view=cat&id=0 |

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| | | | | in November 2017. | | |
| 15 | Ministry of Labour and Social Protection of the Population | There are Facebook, Twitter, YouTube and Instagram accounts. All three post actively. | http://www.mlspp.gov.az/az/pages/781 | http://www.mlspp.gov.az/az/pages/17/40/information/1595 Information has been placed, but this is unsystematic. | There is not | https://e-mlspp.gov.az/ |
| 16 | Ministry of Economy | There are Facebook, YouTube and Instagram accounts. Each of them post actively. | No | No | https://www.economy.gov.az/article/bildirish 30032018/29043 There are announcements and information. | There are 15 types of electronic services. https://e-services.economy.gov.az/ |

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| 17 | Ministry of Health | There are Facebook, YouTube, Instagram and Twitter accounts. | No | No | No | http://www.sehiyye.gov.az/exidmet.html |
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| 18 | State Committee of Republic of Azerbaijan for Refugees and IDPs | There is Facebook account. They post continuously | No | No | No | http://www.refugees-idps-committee.gov.az/az/eservice/7.html Services are not fully electronic. |
| 19 | Ministry of Taxes | There are Facebook, Twitter, Instagram and YouTube accounts. Each of them post actively. | No | No | No | There are 64 types of electronic services. http://www.taxes.gov.az/modul.php?name=e-xidmetler |
| 20 | State Agency for Public Service and Social Innovations | There is http://vxside.gov.az/az/article/356 | http://vxside.gov.az/az/search?q=ictimai+%C5%9Fura | http://vxside.gov.az/az/article/1003 | No | |
| 21 | Ministry of Culture and Tourism | There is a Facebook account. They post consecutive | No | No | No | https://www.e-gov.az/az/services#295 |
| 22 | Ministry of Transport, Communication and High Technologies | There are Facebook, YouTube and Twitter accounts. | No | No | http://www.mincom.gov.az/az/view/interviews/3 A special section has been created in | http://www.mincom.gov.az/az/view/pages/8/ |

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| | | | | | the website and information has been placed. | |
| 23 | Ministry of Energy | There is a Facebook account. | http://mineenergy.gov.az/upload/files/%C4%B0ctimai_Shura/Ictimai_shura_texire_salma_elan.pdf Although announcement has been placed, due to not having non-formalization of candidates by Civil Society, establishment of the council has been delayed to unknown time. | No | No | e-services has been placed, but during the monitoring they were not active. http://minenergy.gov.az/145/senaye_qaz_qurgusunun_istismarina_icaze.html |